

Talk Back Intercom System Model TBA Installation & Operation



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Package Contents

- (1) TBA Talk Back Amplifier
- (1) Loudspeaker

Additional Loudspeakers (optional – up to four)

- (1) Optional Central Station Microphone (except for model TBA-22)
- (1) Installation & Operation Manual

Acronyms:

TBA Talk Back Amplifier

PWB Printed Wiring Board

PWBA Printed Wiring Board Assembly

AC Alternating Current

DC Direct Current

KHz Thousand Hertz

Hz Cycles per second

1. Purpose

This document is provided to assist in the electrical installation and operation of a Talk Back Amplifier (TBA) as produced by Guardian Telecom Inc.

2. Scope

The installation information will consist of connections to the TBA unit in the enclosure. The connections to external speakers and microphones are covered in their respective manuals.

The operation information will consist of adjustment of potentiometers and power supply requirements for the TBA unit.

Some information for the speaker and microphone sensitivity that relates to the TBA operation will be given to assist in the selection and installation of TBA peripherals.

3. Identification of equipment

There are several models of Guardian Talk Back Amplifiers (TBA). The Printed Wiring Board Assembly (PWBA) in the TBA will support up to five speaker outputs; therefore the listing of equipment goes from five speaker outputs to two speaker outputs.

3.1. TBA Model Numbering

The table below uses "CEN" for Central Station, "MON" for Monitored Station and #1 to #3 for Stations #1 to #3. The "X" in a square indicates that the speaker amplifier is populated on the PWBA. The "L" indicates low impedance and the "H" indicates high impedance.

	CEN	MON	#1	#2	#3
50	L	Х	Х	Χ	Х
40	L	Х	Х	Х	
30	L	Х	Х		
20	L	Х			
41	L		Х	Х	Х
31	L		Х	Х	
21	L		Х		
22		Х	Х		
33	Н		Х	Х	

Figure 1 - Table of TBA Models

Note: The Central Station input for the microphone on TBA-33 is modified to have an impedance of near 1K Ohm when the PTT is not pressed. See the section titled "Microphone" for further information.

3.2. TBA Front Panel

The TBA Front Panel of the enclosure has from two to five volume controls and a power indicator. The power indicator shows the presence of AC power, and is a green illumination if AC is present. The volume controls are labeled for the Station being controlled. Clockwise rotation gives more volume, the volume controls have numbers from 1 to 10 to assist in setting repeatability.



Figure 2 - TBA-41 Front Panel

3.3. TBA Rear Panel

The TBA Rear Panel of the enclosure has from two to five cable entries, an AC power connector, an AC fuse and a Power ON/OFF switch.

The AC power connector is a standard connector for AC supplies. The AC fuse is a 1 amp slow blow 250 volt fuse of 1.25" long and 0.25" diameter.

Buss fuse type MDL 1A is supplied with the TBA.

The POWER ON/OFF switch is a rocker switch; pushing the switch upwards turns on the TBA.



Figure 3 - TBA-41 Rear Panel

3.4. TBA Enclosure Inside

The photos below show the TBA-50 with the top cover removed.



Figure 4 - TBA Enclosure Inside Front



Figure 5 - TBA Enclosure Inside Rear

4. System Overview

The Talk Back Amplifier (TBA) is so named because of the ability for the user to talk back to the speakers instead of using a separate microphone to talk back.

The model TBA is an intercom system designed for use in situations where frequent communications between two or more stations are required.

The TBA system utilizes speakers in two modes:

- as a speaker output to broadcast audio messages from other stations
- as an audio microphone to pick up audio messages.

4.1. Central Station

The Central Station speaker normally outputs audio coming from the Monitored Station.

The audio from the Monitored Station or Stations #1, #2 or #3 with their PTT depressed, will be output on the Central Station speaker.

To output audio the Central Station user presses the Press to Talk (PTT) switch. The Central Station PTT switch is normally mounted on the microphone housing, but it may be a foot switch.

The Central station is different from the other stations in that it has a separate microphone input as well as a speaker output. The Central Station speaker also has a low level "sidetone" audio from the speaker to allow the user to hear that the Central Station audio output is working.

The Central Station console consists of a (goose neck) dynamic microphone and a hand switch or pedal switch for PTT. The Central Station has the highest priority in using PTT. When the Central Station PTT switch is engaged (depressed) the TBA puts a low level audio onto the Central Station speaker. This low level is to prevent acoustical feedback. The other speakers in the system are set to the speaker mode and output audio coming from the Central Station.

4.2. Monitored Station

The Monitored Station is different from the other stations in that it will continuously send the audio heard at its speaker to the other stations when no Press to Talk (PTT) switch in the TBA is depressed. The Central Station and up to three stations normally output audio coming from the Monitored Station to their speakers.

The PTT switch on the Monitored Station is used only as a "Ringing" or Alert Tone activation. Pressing the Monitored Station PTT will stop the audio output from the Monitored Station and put a "Ringing" tone onto the Central Station, Monitored Station and the other stations' speakers.

The Monitored Station speaker will output the audio coming from another station if the other station presses a PTT switch. When the Monitored Station speaker is outputting audio it does not send audio to the other stations. The Monitored Station speaker will change from a microphone input into a speaker output when the Central Station or another station has the PTT switch pressed.

4.3. Stations #1, #2 and #3

The Stations #1, #2 and #3 have a speaker and a PTT switch. The audio from the Monitored Station or any other station with a PTT depressed will be output on that station's speaker. When the station's PTT switch is depressed the station will output audio to the other stations. When the speaker is outputting audio it does not receive audio from the other stations.

4.4. PTT Actions

The Central Station Push to Talk (PTT) switch has the highest priority in using PTT.

When the PTT is pressed on the Monitored or Stations #1, #2 or #3 the stations are a first-come first-served basis for PTT.

When the PTT switch on the Monitored Station is pressed the other speakers on the system will output a "ringing" tone for as long as the PTT is pressed.

When the PTT switch on the Central Station, Stations #1, #2 or #3 is pressed the system will use the speaker on that station to generate audio for the other station speakers.

4.5. Alert or Go-Ahead Tone

The Talk Back Amplifier (TBA) has a tone generator that sounds similar to a telephone ringing. This dual tone ("Ringing") is generated for two purposes:

- Alert
- Go-Ahead

The Alert Tone or "Ringing" is caused by the Monitored Station pushing the Push to Talk (PTT) switch.

The Go-Ahead short "Ringing" is a 0.1 second long sound burst that indicates to the users that a PTT switch has just been released on the Central Station or Station #1, #2 or #3. This Go-Ahead indicates that the other station has ceased pressing the PTT switch and that normal operation can be resumed. When this post announcement short "Ringing" tone is heard it confirms to the listener that the system is in the receive mode.

Jumper JP1 on the Printed Circuit Board Assembly (PCBA) is a switch to allow the injection of the post PTT Go-Ahead or short "Ringing" tone. Moving JP1 to the bottom set of terminals will disable the Go-Ahead or short "Ringing" tone.

4.6. Applications on Drilling Rigs

In drilling rig applications the TBA normally consists of:

- Central Station at the doghouse with a speaker and microphone
- Monitored Station at the monkey board
- Station #1, #2 and #3 as needed.

The monkey board or racking board for the derrick man is up on the drilling rig tower, and the derrick man's instructions to the dog house (driller's communication shack) should be continuously monitored.

4.7. Applications on Shipboard

Audio monitoring of the wheelhouse or control station can be used to inform the engine room and other stations of the actions needed to be performed. In this way commands for ship operation can be communicated without delay by the ship operator simply speaking.

The telephone intercom on board the ship is connected to a special impedance of the Central Station made for the 600 Ohm telephone system. A PTT from the telephone line is used to activate the output to the talk back speakers both FORE and AFT. After the PTT the FORE and AFT can reply back to the telephone system by talking to the speakers. The period for the FORE and AFT stations to talk back after a PTT is received from the telephone interface is selected by a jumper on Monitored Station PTT for 1 minute, or a jumper on Station #1 PTT for 10 minutes.

5. Application Restrictions

The Talk Back Amplifier (TBA) enclosure is not approved for use in hazardous areas.

The Central Station console microphone (as supplied) is not approved for use in hazardous areas. A microphone may be used in hazardous areas if it is connected through an approved intrinsically safe barrier.

The Push to Talk (PTT) switches may be of a suitable rating for use in hazardous areas, or connected through an approved intrinsically safe barrier.

Any application of equipment into a hazardous area must be approved by the appropriate authority.

The speakers used may be of a suitable rating for use in hazardous areas. The speakers used with the system may or may not be approved, check the labels on the speakers for ratings.

Follow all local codes and requirements when installing the TBA Intercom System.

The TBA does not have a weatherproof or drip-proof rating, and is not protected for prolonged exposure to high humidity and salt fog.

6. Installation Instructions

The Talk Back Amplifier (TBA) is an audio amplifier that has been designed to operate in a commercial setting. In order to obtain the best results, use shielded cable and follow the instructions below.

6.1. TBA Enclosure

The TBA enclosure houses the Printed Wiring Board Assembly (PWBA) within a steel enclosure that has a removable top cover. A wiring diagram is on the inside of the cover. The enclosure may be placed on a flat surface, mounted in an equipment rack or otherwise securely mounted.

The TBA enclosure can dissipate up to 110 watts with all of the speaker amplifiers outputting maximum energy. There must be adequate heat conduction so that the enclosure does not exceed 20 deg above ambient with 110 watts dissipation. An air flow caused by convection with a 1 inch gap to surrounding side walls is normally adequate. If in doubt, test the temperature rise using a heater of 100 watts in the case and measure the resultant temperature after 1 hour.

The TBA enclosure top panel may be removed by unfastening the six screws. Once the top panel has been removed, access to 120 volts AC is provided; therefore the service personnel should be qualified to work with electrical equipment.

The TBA amplifier enclosure is painted and uses stainless steel hardware internally. The components within the enclosure are not waterproof or corrosion resistant so the enclosure should not be used in a corrosive or contaminated environment.

6.2. AC Supply

The Talk Back Amplifier uses 120 VAC at 60 Hz with a maximum of 1 amp continuous current for energy supply. Note that the inrush current may be up to 10 amps for a fraction of a second.

There is an inrush surge reduction circuit that reduces the capacitive charging surge on power-on. This circuit can be evaluated for inrush surge reduction if there is a problem with the external 120 volt power current surge capability.

6.2.1. 230 VAC operation

A 230 VAC to 24 VAC transformer can be special ordered for the TBA. The input voltage labeling and serial number label must be changed or marked to indicate this change. The front panel Power ON indicator must also be changed for 230 VAC operation.

6.2.2. DC Supply Options

The use of a separate DC supply for 27 to 35 volts (0.5 amps maximum) is possible to replace the internal supply of the TBA logic and preamplifier sections for supply to J22 pins 1 and 3. The negative ground connection is available at J22 pin 3 and positive is attached to J22 pin 1.

The use of a separate 30 to 70 volt supply (10 amps maximum) can be applied separately for the audio power amplifiers if the jumper on J22 pin 1 to 2 is removed. The negative ground connection is available at J22 pin 3. If this option is used, the internal transformer for 8 to 325 Ohms is to be removed and the amplifier will drive the 70 volt line directly.

Note that the DC supply generated within the TBA is "floating" with respect to the chassis ground. Verify that the negative at J22 pin 3 (PWBA ground) has a low voltage and low audio frequency noise with respect to chassis ground if there is noise present on the Talk Back Amplifier system.

6.3. Push to Talk Switches

The Talk Back Amplifier has a 24 volt resistive connection to Push to Talk (PTT) switches.

The use of gold or silver plated switch contacts within an environmentally sealed housing is recommended for long term reliability.

The switches will conduct about 0.5 milliamp when pressed, and have 24 volts across the terminals when not pressed.

Each of these connections should be evaluated separately for safety.

6.4. Microphone

For all of the models except the TBA-33 the microphone input is terminated with a low impedance of less than 10 Ohms at 1 KHz when the Central Station PTT is not pressed.

The TBA-33 has a 1K Ohm impedance across its terminals when the Central Station PTT is not pressed. There is no DC supply or bias applied to the microphone line pair as the microphone input is optimized for a dynamic microphone.

The level on the microphone is -80 dB reference 1 volt per bar (0.1 millivolt per bar). This is 0.1 millivolt from 150 Ohms series impedance with a 94 dB SPL activation. EIA sensitivity is -152 dB.

The Telex 785L is one microphone type that meets this specification.

The connection to the microphone is a two wire shielded cable, with the shield terminated at the TBA enclosure only.

Ensure the microphone cable is not routed near a source of interference such as a generator, high voltage cable or AC supply transformer.

Each of these connections should be evaluated separately for safety.

6.5. Speaker

The Talk Back Amplifier has a 10 watt at 325 ohm audio output to the speakers. This is also known as a 70 volt intercom system.

The speakers used should be transformer coupled to the acoustic transducer. The acoustic transducer may be a cone type speaker or a compression driver with an expansion cone. The compression driver type of speaker is about 6 dB more efficient than a cone speaker for sound input to electrical output when it used as a microphone.

The speaker on the Monitored Station and Stations #1, #2 and #3 are used as audio input devices. The level of audio from these speakers is near 1 millivolt for 94 dB SPL at 1 foot from the front of the speakers. Different types of speakers will have different sensitivities and the user must evaluate the performance of the speaker when at the location.

The transformer on the speaker is capable of picking up surrounding magnetic fields, especially from a 60 Hz transformer nearby. Ensure that the speakers and transformers are separated from AC supply transformers and other sources of magnetic fields.

The connection to the speaker is a two wire shielded cable, with the shield terminated at the TBA enclosure only.

Ensure the speaker cable is not routed near a source of interference such as a generator, high voltage cable or AC supply transformer.

Each of these connections should be evaluated separately for safety.

7. TBA Configurations except for TBA-33

The external and internal connections for the TBA's audio connections are shown in block form below. Note that the connections of Stn #1, #2 and #3 are the same as for the Monitored (Mon) station. Stations #1, #2 and #3 are connected in the same manner as the Monitored Station shown below.

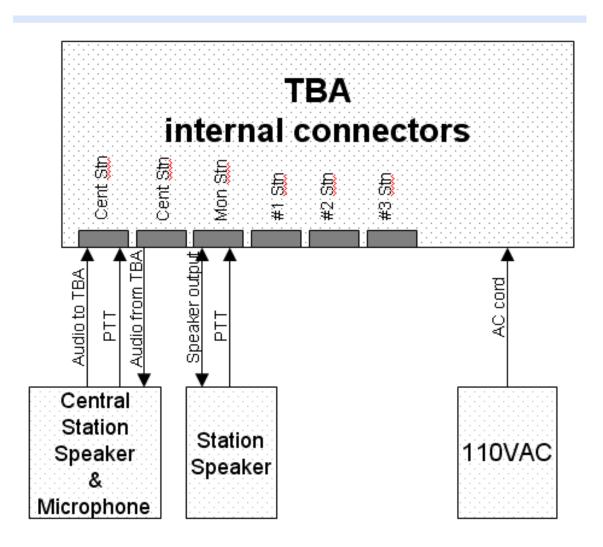
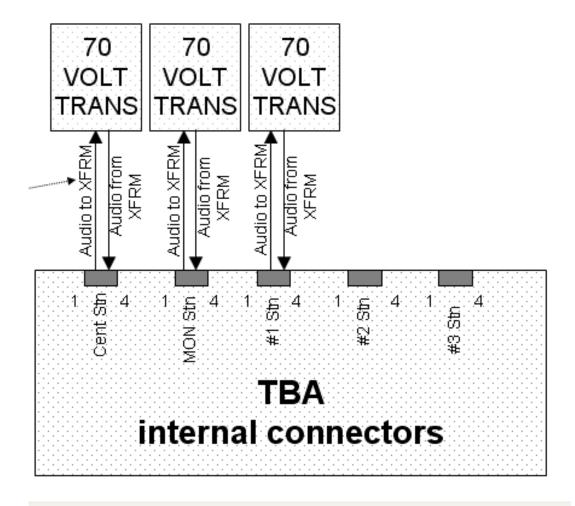


Figure 6 - TBA External Audio Connections

TBA INTERCONNECTIONS TO INTERNAL TRANSFORMERS



The 8 Ohm to 325 Ohm transformer is called a "70 volt transformer", and it connects between the output amplifier and the speaker. Stations #1, #2 and #3 are connected in the same manner as the Monitored Station shown below.

Figure 7 - TBA Internal Audio Connections

8. TBA-33 Configuration

The connections for the TBA-33 PWBAs before 2012 are shown below. The 8 Ohm to 325 Ohm transformer is called a "70 volt transformer", and it connects between the output amplifier and the speaker.

TBA-33 INTERCONNECTIONS DATED 2011

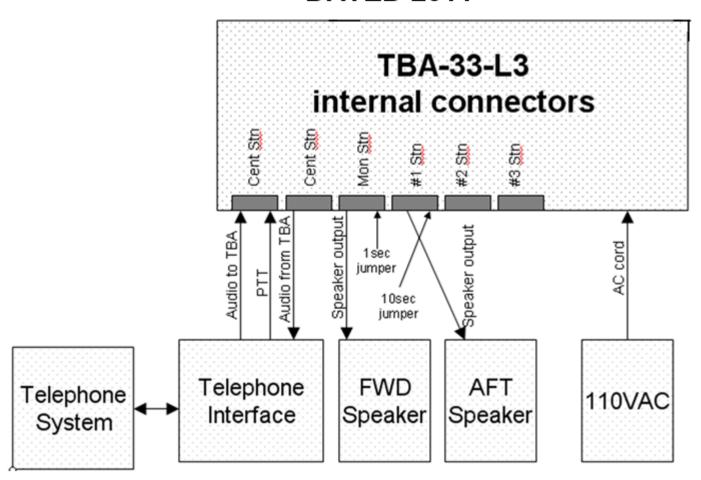


Figure 8 - TBA-33 Internal Audio Connections Pre 2012

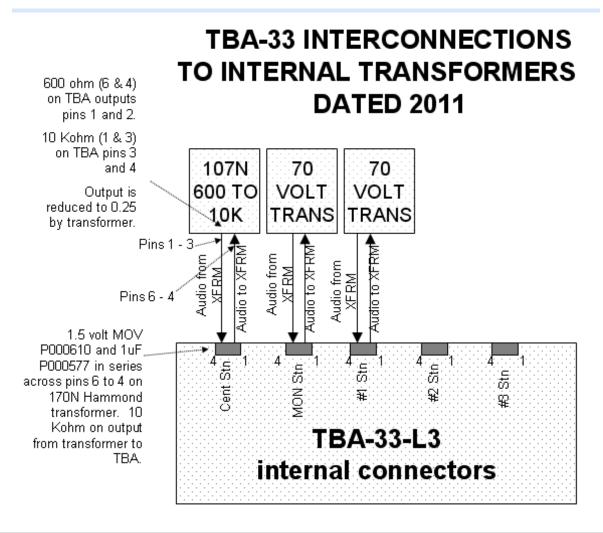


Figure 9 - TBA-33 Internal Transformer Connections Pre 2012

The connections for the TBA-33 PWBAs starting in 2012 are shown below. Note that the value of R161 is 10 K Ohm and R166 is 1.0 K Ohm to reduce the input gain to telephone line levels. The transformer on the Central Station output is a 600 to 10K Ohm transformer to raise the impedance from 8 Ohms to 150 Ohms in order to be closer to the impedance of a microphone input to a telephone line adaptor module.

TBA-33 INTERCONNECTIONS STARTING 2012

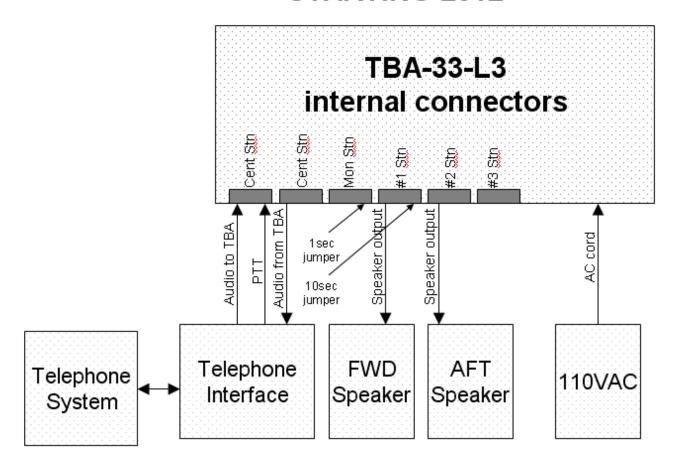


Figure 10 - TBA-33 Internal Audio Connections Starting 2012

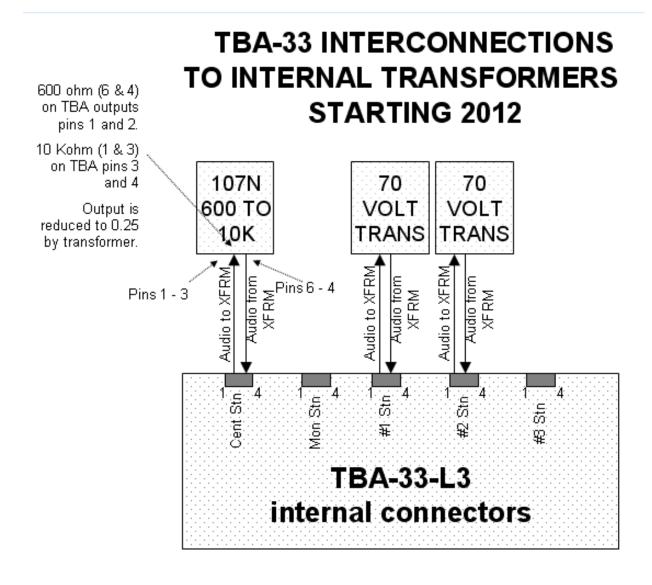


Figure 11 - TBA-33 Internal Transformer Connections Starting 2012

MONITORED, #1, #2, & #3 STATION CONNECTORS

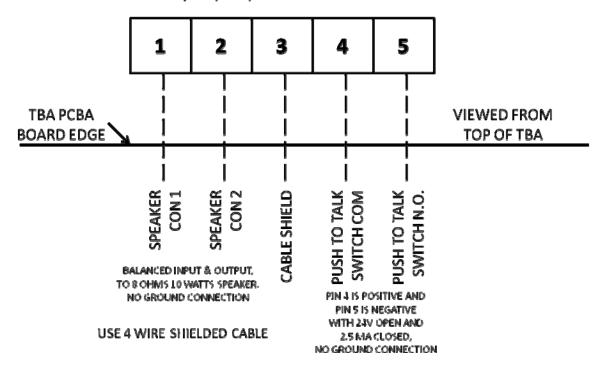


Figure 12 - Station Connector Wiring

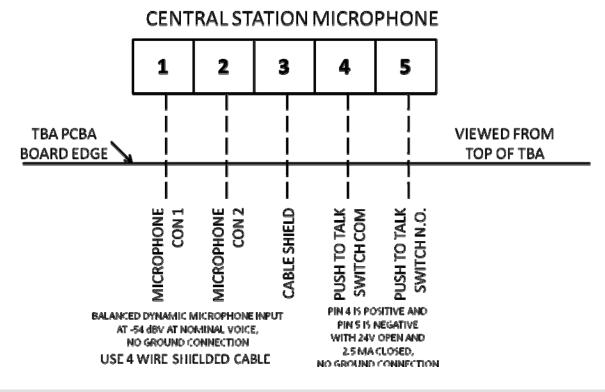


Figure 13 - Central Station Microphone Wiring

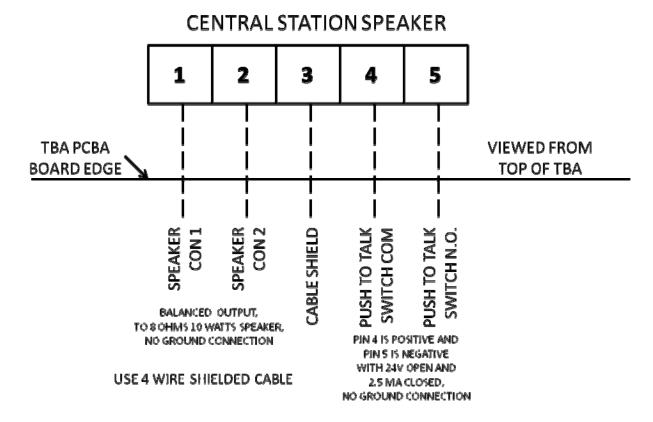


Figure 14 - Central Station Speaker Wiring

9. Installation Adjustments

- The speaker outputs levels are each individually adjustable.
- The gain for the Central Station microphone is adjustable.
- The gain for the Monitored Station, Station #1, #2, and #3 are on one adjustment.

Remove the TBA enclosure top panel by unfastening the six screws; retain the screws and panel. Once the top panel has been removed, access to 120 volts AC is provided; therefore the service personnel should be qualified to work with electrical equipment.

9.1. Initial Settings

These settings are to be done before powering the TBA "on" for the first time. If previous adjustments have been made, note the front panel adjustment positions or mark them on the internal PWBA potentiometers.

Refer to Figure 15 - Adjustment Locations for the locations of the following adjustments.

Adjust these potentiometers to the 50% rotation point:

- Central Station Volume (R11)
- Monitored Station Volume (R141)
- Station #1 Volume (R47)
- Station #2 Volume (R79)
- Station #3 Volume (R110)
- Central Station Volume (Microphone R183)
- Stations 1 to 3 and Monitored Station Volume (Microphone R184)
- Ring Volume (R186)

As well the following settings are to be done.

- Adjust Central Station Attenuation (R12) to fully counterclockwise
- JP1 to "Ring Enable"
- JP2 to "nearest pair to R180
- J21 jumper on 1 to 2 (CENTRAL RELAY)
- J21 jumper on 5 to 6 (MONITORED RELAY)
- J21 jumper on 9 to 10 (STN #1 RELAY)
- J21 jumper on 13 to 14 (STN #2 RELAY)
- J21 jumper on 17 to 18 (STN #3 RELAY)
- Verify the jumpers on J21 are only those shown above unless special instructions are given for "RINGING" settings.

9.2. Powering ON the TBA

Turn the AC power switch on the back panel to "ON".

Verify that the "Go-Ahead" tone is heard briefly on all of the speakers attached.

9.3. Monitored Station Microphone Volume Adjustment

Monitored Station Volume (Microphone – R184) adjustment is done while listening to the output of the audio on the speaker for another station. With a sound source that is expected to be near the maximum level adjust R184 so that the sound is just starting to be distorted.

Alternatively adjust R184 so the signal on J15 pin 1 is at 0.1 volts RMS with a normal voice level. Alternatively adjust R184 so that it is at 25% of the rotation clockwise.

9.4. Central Station Microphone Volume Adjustment

Press the Central Station PTT switch. Adjust the Central Station Volume (Microphone – R183). Adjustment is done while listening to the output of the audio on the speaker for another station. With a sound source that is expected to be near the maximum level adjust R183 so that the sound is just starting to be distorted.

Alternatively adjust R183 so the signal on J15 pin 1 is at 0.1 volts RMS with a normal voice.

Alternatively adjust R183 so that it is at 50% of the rotation clockwise.

9.5. Ringer Volume Adjustment

Press the Monitored Station PTT switch. Adjust the Ring Volume (R186) to have a ringing signal that is loud enough but does not distort.

Alternatively adjust R186 so the signal on J15 pin 1 is at 0.2 volts RMS.

Alternatively adjust R186 so that it is at 50% of the rotation clockwise.

9.6. Central Station Speaker Volume

Adjust Central Station Volume (R11) so that the voice from the Monitored Station is at a comfortable level for the Central Station operator.

9.7. Station #1 Speaker Volume

Adjust Station #1 Volume (R47) so that the voice from the Monitored Station is at a comfortable level for the Station #1 operator.

9.8. Station #2 Speaker Volume

Adjust Station #2 (R79) so that the voice from the Monitored Station is at a comfortable level for the Central Station operator.

9.9. Station #3 Speaker Volume

Adjust Station #3 Volume (R110) so that the voice from the Monitored Station is at a comfortable level for the Station #3 operator.

9.10. Optional Hum Cancellation

The jumper on JP2 should be removed and replaced. If the sound level of the background noise or hum changes with this action, replace JP2 jumper to the location nearest R180. If the sound does not change replace JP2 jumper to the location away from R180 and do not adjust R179.

Adjust R179 for the minimum noise from a station speaker. This is a subjective adjustment.

9.11. Optional ringing from PTTs

The PTTs inputs can be used to operate the speaker as a microphone with the jumpers on J21 at the "RELAY" position. The PTTs can also be used to directly activate the "Ringer" output with a jumper on J21 at the "RINGING" position for that station.

As all of the stations PTT input circuitry locations are populated on the PCBA, it is possible to add extra "Ringer Switches" at unused station PTT locations without affecting the operation of the Talk Back Amplifier system.

To prevent the "RINGER" switch from interfering with normal PTT action when it being used as a "Ringer": remove the jumper on J21 for "RELAY" on any position used as a "RINGER" input.

9.12. Replace the TBA enclosure top panel

Turn the AC Power Switch to OFF. Mark the potentiometer positions with a marker on the PWBA mounted adjustments. Note the front panel Volume control positions or numbers for future use. Replace the TBA enclosure top panel using the six screws removed earlier.

10. Locations of adjustments for the TBA

The sketch below gives the approximate locations of the adjustments for the TBA. These adjustment locations are also labeled on the TBA.

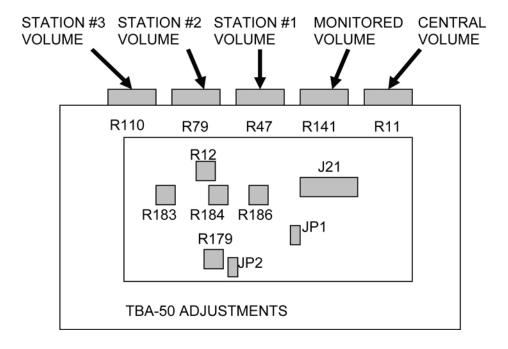


Figure 15 - Adjustment Locations

10.1. Audio transformer tap adjustments

The audio output transformers are all connected with 0 and 8 Ohms on the input and COM and 325 Ohms on the output for normal operation. If these positions are changed, mark the transformer top with a large label to caution other installers that these are not standard connections.

11. Product Specifications		
Electrical		
Power Requirement	120VAC @ 60 Hz	
Power Supply Fuse	250V, 1.0A, SLOW BLOW, 1AG	
OPTIONAL POWER SUPPLIES	230v@ 50/60 Hz or 30 VDC 10A External Power	
Audio And Control Inputs		
CONSOLE MICROPHONE INPUT AND CONTROL	AUDIO: 150 OHMS DYNAMIC MICROPHONE PTT SWITCH: DRY CONTACT SPST	
PRIMARY SPEAKER WHEN USED AS A TALK BACK MICROPHONE	AUDIO: 350 OHMS 1 MILLIVOLT RMS NOM, 1 VOLT MAX PTT SWITCH: DRY CONTACT SPST	
ADDITIONAL SPEAKERS WHEN USED AS TALK BACK MICROPHONES	AUDIO: 350 OHMS 1 MILLIVOLT RMS NOM, 1 VOLT MAX PTT SWITCH: DRY CONTACT SPST	
Audio Outputs		
CONSOLE CHANNEL	325 Онмs (70V) Line, 10 W	
PRIMARY SPEAKER CHANNEL	325 Онмs (70V) Line, 10 W	
CHANNELS 1,2 & 3 (TBA30/40/50)	325 Онмs (70V) Line, 10 W	
Mechanical		
DIMENSIONS (H x W x D)	5 x 16.5 x 12 INCHES (127 x 419 x 305 MM)	
NET WEIGHT	20 POUNDS (9 KG)	
STANDARD MOUNTING	HORIZONTAL	
WIRING ACCESS	CABLE GLANDS	
Hardware Material	STAINLESS STEEL	

12. Replacement Parts		
Part No.	Description	
P001626	Fuse Holder	
P002843	Transformer 10 Pin 70.7/25V	
P003061	Transformer 24V Hammond - 167L24	
P004078	Fuse - 1 Amp Slo-Blow Glass	
P004833	Switch - Rotary Cap Pointer Black	
P004851	Switch - Faceplate Snap In Rocker White	
P005123	Label Volume Control Plate	
P005995	Neon Lamp - 120VAC	
P006322	Volume Control Switch Assembly	
P006697	Connector - Universal Snap-In Inlet	
P006698	Cord - Detachable Power Cord	
P005521	PCBA - TBA50	
P005882	PCBA - TBA20	
P005991	PCBA - TBA30	
P005998	PCBA - TBA40	
P006145	PCBA - TBA41	
P006146	PCBA - TBA31	
P006147	PCBA - TBA21	
P007142	PCBA - TBA33	
P007385	PCBA - TBA22	

13. Warranty

Guardian Telecom warrants your product to be free of defects in material and workmanship for a period of one year. Guardian Telecom will repair or replace any defective unit that is under warranty free of charge.

This warranty is null and void if any non-authorized modifications have been made to this product, or if it has been subjected to misuse, neglect, or accident. This warranty covers bench repairs only; such repairs must be made at Guardian Telecom or an authorized service depot. Guardian Telecom is not responsible for costs incurred for on-site service calls, freight, or brokerage.

A return authorization must be obtained prior to warranty claims or repairs.

14. Disclaimer

The products covered by this manual are designed for use in Industrial Environments and/or Hazardous Locations. Due to the range of possible applications for these instruments the manufacturer will not be responsible for damages or losses of any kind suffered as a result of the use of this product, including consequential damages.

15. Warning

This device may be opened and reassembled by qualified personnel only, for the purposes of installing the product, making adjustments and replacing components, following the instructions in the product manual.

High voltages may be present in this product when connected to system wiring.

16. Service Telephone Number 1-800-363-8010

Guardian Telecom provides a customer service telephone number which is toll-free within North America. If you need assistance when installing or operating this product, please call the toll-free telephone number between regular business hours (8:00AM-5:00PM), Mountain Standard Time. If you are calling outside of regular business hours, please leave a detailed message, and a member of Guardian Telecom's Service Department will return your call as soon as possible. If your product requires service, Guardian personnel will supply you with an RMA (return materials authorization) number over the telephone or through our web site product return page. This number must be included with your return address and the name of the person to contact.

Guardian Telecom Inc.
Toll-free 1-800-363-8010
Ph. (403) 258-3100
Fax. (403) 253-4967
www.guardiantelecom.com

17. Feedback

Guardian Telecom continually strives to make reliable, durable, and easy to use products. If you, as an installer or user of our equipment, have any suggestions for improvements to this or any of our products or documents, including this manual, we would appreciate hearing from you.

18. Guardian Product Return

Guardian products have been quality tested and are in full working order when shipped from the factory, given the rugged nature of these products shipping is not expected to damage a unit. In the unlikely event of a malfunction Guardian follows the three step procedure below.

Step I - On-Site Correction

The most common source of difficulties with a new product is improper installation in one of two ways: incorrect wiring connections or connection to an incorrect power source.

Product wiring needs to be properly connected to the on-site wiring. Correct wiring instructions are shown in the user manual included with the product.

Step II - Return Materials Authorization (RMA)

When a product has been installed following user manual instructions, and the unit fails to operate, the user must contact Guardian Telecom to obtain authorization to return the product. This can be done by completing a RMA form online at www.guardiantelecom.com, or by calling the service telephone number given in this manual.

After providing information on the product, the owner and the nature of the problem, Guardian will issue a RMA number, to be shown on documentation returned with the product.

In addition to the RMA number, shipping documents should include name, address and telephone number of the owner along with contact information for the person responsible for the repair and/or the user who identified the malfunction.

(Where a product is being returned for repair from outside of Canada, customs documentation must show the product's serial number, date of export [date of purchase], and a notation that the equipment is: "Canadian goods returning.")

Step III - Factory Authorized Service

Once received, each product is carefully inspected and tested. If the product is under warranty, repairs are completed and the product returned to the owner, generally within five working days of receipt by the factory.

A product that has been subjected to misuse, neglect or accident or is beyond the warranty period will be evaluated. The service department will provide the owner's representative with a repair cost estimate. Once approved, repairs are completed and the product returned, generally within five working days.

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Model No.
Part No.
Serial No.
Date of Purchase

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